

Bio-Rad Quote User Aid

Approve and upload Bio-Rad Quote:

- 1. Contact a Bio-Rad representative and place your order.
- 2. Bio-Rad will approve and post your quote into their system.
- 3. Once approved, you will receive the following email with an attached PDF of the quote.

| al-Basaadi- | _ | | | | Your Ouote Has Beer | Confirm | ed - Message | (HTML) | | - C -X |
|---|---|---|---------------------------------|---|-------------------------|-----------------|-------------------------------|--------------|---|----------------------------|
| 1 2 3 4 5 6 File Message Adobe PDI | F | | | | iour quote nus see | - commit | ica message | ((((()))))) | | ۵ (|
| Suprore Delete Reply Reply All | Forward More * | tores Training 🚑 To Manager im E-mail 🖌 Done ply & Delete 🦻 Create New Quick Steps | Move Fa Move | e Assign Mark Cat Policy - Unread Tags | tegorize Follow Up • | anslate Edit | Find Related * Select * | Zoom Zoom | | |
| If there are problems with how th From: Angus_Tsol@Bio-Rad To: Dh-kuyvetter, Enc Cc Subject: Your Quote Has Been i Message 7215-Q19975V1.pdf (| is message is displayed, click he l.com Confirmed 96 KB) | e to view it in a web browser. | | | | | | | s | ent: Wed 4/22/2015 4:41 PP |
| BIOTAD | | | | | | | | | | 6 1 |
| From: | | <u>Angus Tsoi@Bio</u> | - <u>Rad.com</u> | | | | | | | |
| To: | | dhuyvetter.1@os | <u>ı.edu</u> | | | | | | | |
| Subject: | | Your Quote Has | Been Confirmed | | | | | | | |
| Date | | 4/22/2015 13:40:4 | 7 | | | | | | | = |
| Dear Eric DHuyvetter: | | | | | | | | | | |
| Thank you for your interest in Bi | io-Rad products. Enclosed plea | se find the quotation you requ | sted. | | | | | | | |
| To place an online order with yo | our quote, simply click the Add | to Cart button below and your s | nopping cart will be pre-loaded | with your quoted items | s and quoted prices | | | | | |
| Quote Request Num | ber: 15-Q19975 | | | | | | | | | |
| Quote Information Quote ID: 15-Q19975 | Status: Ready | Expiry Date 06/21/2015 | Sales Rep: Angus Tsoi | | | | | | | |
| Quote Request Submitted: | Account Number: N/A | Email: dhuyvetter.1@osu.edu | Grant Application | | | | | | | |
| Date Quote Needed: | Purchase Plan: | Quick Quote: | New Lab: | | | | | | | |
| Comments: | | | | | | | | | | |
| This is a test quote for demo pur | poses | | | | | | | | | |
| Quote Items: | | | | | | | | | | |
| | | | | | | | | | | Add to Cart |



- 4. To upload the Quote, log-in to eStores and click "Supplier Websites"
- 5. Then click "Bio-Rad" and the screen below will appear

| SEARCH FAVORITES CART | CHECKOUT HISTORY | | SUPPLIER WERSTES | ANCED SEARCH QUICK ORDER PROFILE ALERTS 🤨 | |
|---|---|--|--|--|--|
| BIO-RAD USA [Create Mo | de] 🧿 | | Welcome back, Eric I Keywords, product na | LD Huyvetter My Bio-Rad Contact Us 📜 0 items | |
| Life Science Research Process Se | parations Foo | d Science Life Science I | Education Corporate | | |
| Pricing for this transaction is based or the order is issued against a validated | a default account for account for your Bill 1 | your institution. Pricing may cha fo and Ship To addresses. | nge when | | |
| Welcome back, Eric LD Huy | vetter | | Account: 010554000 | Get Help | |
| You are currently accessing the Bio-Rai start the requisition process. | d punch-out site for yo | ur organization. Please complete | the Quick Order form below to | Call us at 1-800-4-BIORAD (1-800-424-6723) Email a quick question Find local contacts | |
| Quick Order | | | | Get product support Contact your account manager | |
| Catalog Number: | Quantity: | Catalog Number: | Quantity: | Request a quote | |
| | | | | Promotions | |
| | | | | For a limited time only, even greater savings on Decision Displayer Displayer with time. | |
| | | | | freight! | |
| Add 10 more items | | | | in a digital imager? It is finally here — the ChemiDoc ¹⁶ Touch! | |
| | | Add to C | art Gel Quole | > \$5 blue ice charge per shipment in 2015. Sec all > | |
| | | Online Order History | | News & Events | |
| D 1:02 | | Training Guides Need Help ? | Exit Marketplace | | |
| Prodigo | Prodion | Warketplace provided by Prodico Soli | dons, LLC All Rights Reserved | | |



- 6. Scroll down the screen until you find "Quote to Cart" and enter the Bio- Rad quote number in the box titled "Quote ID"
- 7. Then click "Add to Cart"

| C C C C C C C C C C C C C C C C C C C | _Punc An intain Requisitions | D LINKS GEM Runtime - Supplier Web × | <u>ñ</u> ★ ₽ |
|---|---|---|--------------|
| x ॡ Convert ▼ BSelect | | | |
| 🎪 📴 Suggested Sites 👻 🔤 Ariba Spend Management 🗿 Oracle PeopleSoft Enterpr 🙁 Google 👼 Google News 🗃 S | iearch Current Contracts 🗃 Home - OSU E-Waivers 🗃 PRSM S | HARED LINKS | |
| SEARCH FAVORITES CART CHECKOUT HISTOR | SUPPLIER WEBSITES ADV | ANCED SEARCH QUICK ORDER PROFILE ALERTS 💶 | |
| | | See all > | |
| | | | |
| Quote to Cart | Online Order History | News & Events | |
| Enter a guide ID number to add items to this cart | Once year d orders, you can review your online | Bio-Rad Grants Beckman Coulter Exclusive Distribution Rights For Access HIV and Hepatitis C | |
| | your order shipment status for online and offline | Assays » Bio-Rad to Report First-Quarter 2015 Financial | |
| Add to cart | orders. | Results Tuesday, May 5, 2015 See all » | |
| | | | |
| Unland Items to Cast | Quote History | Contact Account Manager | |
| opioad items to cart | Once you've submitted a quote request, you can | Your Account Manager is available to answer any questions about our products, business agreements or | |
| Bownload the Quick Order Template (.csv) and use it to quickly upload up to 650 catalog items at one time. | the latest quote status, submittal date, required date, | other account questions. If you have a question about an order, tech support, or the website, for example, | |
| Browse | based on your quote using the quote ID once the | Name: MELANE PIETRAS | |
| | request has been converted to a quote. | Phone: 800-876-3425 x | |
| | | Account Number: 010554000 | |
| Previously Viewed Items | Invoice History | Enter a subject | |
| Products | After your order has shipped, you can review the invoice online. Note that there will be one invoice for | Enter your message | l III |
| Other | each shipment of a given order. | | |
| | | | |
| See an Remove an | Hot Lists | Send | |
| | Hot List | | |
| | | | |
| | | | - |
| D II AZ | Training Guides Need Help ? Exit Marketplace | | |
| Prodigo | Marketplace provided by Prodigo Solutions, LLC All Rights Reserved | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | m | | |



8. The Shopping Cart screen will appear already populated with the items from your quote. Click "Proceed to Checkout" to approve your items and move to the next screen.

| | | - | - | | | | |
|---|--------------------------|--|----------------------|----------------|-------------------------|-------------|--------------|
| ② 合 http://osu.edinx.com/TriggerWorkflow.aspx?WorkflowAlias=EM_Ru タ マ 習 C × ② EM_PunchOutSime ② 合 http://osu.edinx.com/TriggerWorkflow.aspx?WorkflowAlias=EM_Ru タ マ 習 C × ③ EM_PunchOutSime ③ 合 http://osu.edinx.com/TriggerWorkflow.aspx?WorkflowAlias=EM_Ru タ マ 習 C × ③ EM_PunchOutSime ③ 合 http://osu.edinx.com/TriggerWorkflow.aspx?WorkflowAlias=EM_Ru タ マ 習 C × ③ EM_PunchOutSime ③ 合 http://osu.edinx.com/TriggerWorkflow.aspx?WorkflowAlias=EM_Ru タ マ 習 C × ③ EM_PunchOutSime ④ 合 の の の の の の の の の の の の の の の の | ulator_Punc 🤕 Mair | tain Requisitions | SM SHARED LINKS | 🥶 EM I | Runtime - Supplier Web | < | ↑ ★ ₽ |
| File Edit View Favorites Iools Help | | | | | | | |
| 🗶 📆 Convert 👻 🛃 Asiha Sacad Management 👘 Oracle BeenleSeft Externs 🔛 Georde 📼 Georde Maur | Search Current Con | tracte 🗿 Home OSI E Waiweer | | vc | | | |
| 🕦 🔽 suggested sites • 🔤 Aliba spend management 🔊 oracle reoplesort citterph 💽 doogle 🖏 doogle news | B Search Content Con | nacis p nome - 030 c-waivers a | PROW SHARED EN | | | | |
| SEARCH FAVORITES CART CHECKOUTHIS | TORY | SUPPLIER WEBSITE | ADVANCED SEA | RCH QUICK OF | RDER PROFILE ALERTS | s () | |
| Shopping Cart | | | | | | | |
| | | | | | | | |
| Shopping Cart (1 itom) Queta Daquaet (0 itame) | lot Liet My DrimoDi | D Producte | | | | | |
| Subbund Carr (Literin) Anno reducer (Literin) | Interest ing Finite C | INT TOUGES | | | | | |
| Cart Email cart View all carts | | | | Ac | count: 010554000 | | |
| Please review any items in your cart before checking ou | t. Use the Quick Add | eature to add items to your cart. | | | | | |
| Quote in Cart Remove | | | | D | and the Characterist | | |
| Quote 15-Q19975 has been added to this cart. | | | | Proce | eed to Checkout | | |
| | C + 1 - F | | 0 | 0 | | | |
| | Catalog # | Availability | Quote Price | Quantity | Iotai | | E |
| 01 7.5% Mini-PROTEAN [®] TGX™ Gel, 7 cm IPG/prej well, 250 µl | 456-1021 | Stock: 1 in stock Ship: 1 husiness day(s) | \$99.75 | 1 | \$99.75 | | |
| Pkg of 10, 7.5% precast More | | | | | | | |
| Note: Extra packaging charges apply for this product. | | | | | | | |
| | | | | | | | |
| | | | | Subtotal | \$99.75 | | |
| | | Estin | nated Shipping Charg | es to 43210 | \$0.00 | | |
| | | | Estimated Packag | ing Charges | \$5.00 | | |
| | | | Es | imated Tax: | \$0.00 | | |
| | | | 0 | rder Total | \$104.75 | | |
| | | | | | | | - |
| Prodict | Training Guides | Need Help ? Exit Marketplace | | | | | |
| I TOUISU Pro | digoMarketplace provided | by Prodigo Solutions, LLC All Rights | Reserved | | | | |



9. The Confirmation screen will appear, click "Transfer to Procurement System"

| | | - 0 × |
|---|--|--------------|
| 🗲 🕘 🍈 http://osu.edinc.com/TriggerWorkflow.aspx?WorkflowAlias=EM_Ru 🔎 👻 🖉 EM_PunchOutSimulator_Punc 🥥 Maintain R | equisitions 🥝 PRSM SHARED LINKS 🦪 EM Runtime - Supplier Web × | ↑ ★ ☆ |
| Eile Edit View Favorites Iools Help x ∰Convert ▼ ∰Select | | |
| 🎲 😼 Suggested Sites 👻 🚳 Ariba Spend Management 🗿 Oracle PeopleSoft Enterpr 🚷 Google 👼 Google News 🗿 Search Current Contracts | 🕖 Home - OSU E-Waivers 🥑 PRSM SHARED LINKS | |
| SEARCH FAVORITES CART CHECKOUT HISTORY | | |
| | Welcome back, Eric LD Huyvetter My Bio-Rad Contact Us 📜 1 item | - |
| BIO RAD USA [Create Mode] ① English | Keywords, product name, or product number | |
| Confirmation Please click on Transfer to Procurement System' to send your Cart contents to you Continue More Help Contact Use Caretere Tr Copyright © 2015 Bo-Red Lat | her procurement system. Shopping Transfer to Procurement System demasts Ster Terms Phasey Feedback constance, line. All rights reserved. dd Help 9 East Marketolace | |
| Prodigo Marketplace provided by Pr | odigo ? Exit Marketplace odigo Solutions, LLC All Rights Reserved | |

You will then be directed back into your eStores cart. The check-out process through eStores and back into eRequest is the same as any other transaction. Please proceed as you would with any other eStores transaction.

| y 🖂 Ariba Spend Management., 🔊 Oracle PeopleSoft Enteror., 🛐 Gogale 💷 Gogale News 🗟 Search Current Contracts 🔊 Home - OSU E-Wai | INVERS I PRSM SHARED LINKS |
|---|--|
| SEARCH FAVORITES CHRITIC CHECKOUTHISTORY SUPPLIER WE | EBSITES ADVANCED SEARCH QUICK OPDER PROFILE ALERTS 🤨 |
| Number of Items | Display : 📰 List. 💷 Thursteal |
| # of licens : 1 Tool Value : \$99.25 USD Name this Cart : Poolds a name for future retrieval in Checkout History [Optional] | Continue Shopping |
| Vender Name A Description I Vender Name I N | Mfg Name Mfg Name IOSU Part Number IPrice ■ |
| 7.5% Min-PROTERN^{4mman} TOX⁺⁺ OK; 7 cm POlytop well, 200 µ - Pig of 10. LBOORD TOXEES. COTO21 | 509 75 USD EA Quarety 1 Update Numeric film |
| Training Guides (Need Hey 1) Est Market | Bick Contrue Brogram Read to Readour P Checkson P |