

Guide to Accessing and Completing Sprintax Calculus

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Login

Once the Sprintax screen appears, click “**Login.**”

Log In

Log in to your Sprintax Calculus account
Don't have an account? [Sign up](#)

Login

[Forgotten password?](#)

Next, select “**Campus**” (located next to the Google and Apple login options).

Login

New here? [Create an account](#)

Google

Apple

Campus

or continue with email

Email Address*

Password*

[Forgot password?](#)

Log In

Enter “**Ohio State University**” in the university field or choose it from the dropdown menu, then click “**Continue.**”

Please select your campus affiliation:

Start searching for university:

Ohio State University

Campus *

Ohio State University

If you do not see your inviting entity in the list, it may be because the entity has not chosen to use campus credentials for accessing Sprintax. In this case, click 'Go Back' and sign in using your Sprintax credentials instead.

[Go Back](#)

Continue →

You will be redirected to the OSU login page. Sign in using your OSU username and password.

Login Required

A login is required to access the requested service.

Ohio State Username

Username #

Password

Is this a [private](#) computer/device?

☒ Yes ☐ No

[Forgot username?](#) [Forgot password?](#)

Login

Under “Select a Profile,” choose “User,” and then select “Ohio State University” as the account you want to access.

Select a profile

Admin

User

Please select the account you want to access. You are registered as an administrator by the following entities:

Select entity/entities

Search entity/entities

Select entity/entities

The Ohio State University

Consent for Electronic Form 1042-S

You will be asked to answer the electronic consent question before you start completing the Residency Information section.

Electronic 1042-S Consent Form

I consent to receive Form 1042-S in electronic format in lieu of receiving a paper copy in my Calculus account.

[Read full consent form](#)

Disagree

Agree

You can change your option at any time by clicking on the Electronic 1042-S Consent button.

Electronic 1042-S Consent

Residency Information

Residency Information

Are you (or will you be) a citizen of the United States, Guam, Puerto Rico, The US Virgin Islands, American Samoa, or the CNMI by birth or by naturalization, on the last day of 2026? *

☐ Yes

☒ No

Are you currently or will you be a Green Card holder on the last day of 2026? *

☐ Yes

☒ No

Have you applied for U.S. citizenship/naturalization or legal permanent residence in the U.S.? *

☐ Yes

☒ No

Have you been present, or do you expect to be present in the US during 2026? *

☒ Yes

☐ No

Did you or do you plan to stay in the US for less than 31 days in total in 2026? *

☐ Yes

☒ No

Please enter the entry date of your first-ever visit to the US * ⓘ

08-16-2022

Note: Please, use a US date format: mm/dd/yyyy

What is your current immigration status/legal presence program? * ⓘ

F1 - Student

What date did you first enter the US on this immigration status? * ⓘ

08-16-2022

Note: Please, use a US date format: mm/dd/yyyy

What is the expiry date of your current immigration status? * ⓘ

08-31-2027

Note: Please, use a US date format: mm/dd/yyyy

Final departure date you left or intend to leave the US ⓘ

07-31-2027

Note: Please, use a US date format: mm/dd/yyyy

Expiry date of your current US visa (if any) *

08-31-2027

Note: Please, use a US date format: mm/dd/yyyy

Country of Citizenship *

China

Country of residence * ⓘ

China

Enter the country you last permanently resided in and maintained tax residency before arriving in the U.S.

Visits to the US ⓘ

Note: If you were present in the United States prior to coming on your current immigration status listed above, list your previous immigration statuses in this section. Note, that your residency for tax purposes is determined by the complete history of all statuses/visits to the US from 1989 onwards. To add a previous status, use the "Add status" option in this section:

How to fill "Visits to the US"? [Learn More](#)

Visa type/Visitor status

F1 - Student

Subcategory

Student

Date of entry in the US on your current status

08-16-2024

Date when the status expires

08-31-2029

+ Add Status

Please select all years listed below you were out of the US for a full calendar year (01 Jan to 31 Dec)

Important: If you were present in US for 24 hours or more in the years listed, do not select the year(s).

☐ 2025

Complete this information in Sprintax based on your situation

Personal Data

Personal Information

Given name/First name *

Mary

Middle name

Surname/Last name *

Smith

Date of birth *

01-01-1990

Place of birth *

China

City of birth *

Beijing

Tax Identification:

Do you have US TIN (SSN or ITIN) * ⓘ

☐ Yes

☒ No

Have you applied or do you expect to apply for an SSN? *

☐ Yes

☒ No

☐ I want to re-apply

Note: Select "Yes" only if you have applied for an SSN (Form SS-5), and you are still waiting for it to be processed. Otherwise, select "No" or "I want to reapply".

Have you applied for an ITIN before? *

☐ Yes

☒ No

☐ I want to re-apply

Note: Select "Yes" only if you have applied for an ITIN (Form W-7), and you are still waiting for it to be processed. Otherwise, select "No" or "I want to reapply".

OSU ID Number

FNR ID

What is your foreign (home country) tax identification number?

Note: You are not eligible to apply for an Individual Taxpayer Identification Number (ITIN) if you have an Application for an SSN already pending and/or you expect to apply for an SSN soon.

If you don't have a foreign tax identification number you can enter your national identification number which appears on your national ID card, or any unique number in your home country you are identified by.

Complete this information in Sprintax based on your situation

Are you a full-time student or scholar in a US educational institution in 2026? * ⓘ

☒ Yes

☐ No

Are you a degree candidate in a US educational institution during 2026? * ⓘ

☒ Yes

☐ No

Are you an OPT/CPT program participant during 2026? * ⓘ

☐ Yes

☒ No

Are you married? *

☐ Yes

☒ No

Contact Details

Your US Address

Address (Number, Street) *

Address (Apartment number)

Address (City) *

State *

ZIP code *

123 Sunnyside

Columbus

Ohio

43210

Your Home Address (Outside the US)

Address (Number, Street, Apartment number) *

Address (County, Province)

Address (City) *

Country *

Postal code/Zip code

Yiheyuan Road, 5

Beijing

China

100871

Please choose your mailing address *

☒ US address

☐ Your Home Address (Outside the US)

Please choose your current residential address *

☒ US address

☐ Your Home Address (Outside the US)

US phone number

Home country phone number *

+ 8601062751111

Complete this information in Sprintax based on your situation

Tax Forms Info

Tax Forms Info

Have you or do you expect to receive income (wages, scholarship, commissions, royalties, or other payments) from Ohio State

☒ Yes ☐ No

Income types

☒ Scholarship or fellowship grants (Income Code 16) ⓘ

Scholarship, Fellowship or Living Allowance

☒ Compensation during studying and training (Income Code 20) ⓘ

Example positions typically include: Student Worker, Graduate Research Assistant, Graduate Teaching Assistant, Graduate Research Associate, Graduate Assistant, Student Intern, and Trainee roles. This also applies to employment authorized under OPT, CPT, or STEM OPT programs. ... [Read More](#)

Income Code 16 – You are an international student or scholar receiving fellowship or international visitor receiving a Living Allowance.

Income Code 19 – You are an international teacher/researcher (J-1 scholar) receiving salary.

Income Code 20 – You are a student working on campus receiving compensation/wages from a student position at Ohio State.

Tax treaties in prior years

Please, select the type of tax treaty you claimed as a student, scholar, researcher, teacher or a trainee on F1, J1, M1 or Q visa in 2022

- ☐ Compensation during studying and training (employment or training on or off campus)
- ☐ Compensation for teaching or research (teachers or researchers wages)
- ☐ Scholarship or grant
- ☐ Other income covered by tax treaty
- ☒ No tax treaty was claimed

Please, select the type of tax treaty you claimed as a student, scholar, researcher, teacher or a trainee on F1, J1, M1 or Q visa in 2023

- ☐ Compensation during studying and training (employment or training on or off campus)
- ☐ Compensation for teaching or research (teachers or researchers wages)
- ☒ Scholarship or grant
- ☐ Other income covered by tax treaty
- ☐ No tax treaty was claimed

Please, select the type of tax treaty you claimed as a student, scholar, researcher, teacher or a trainee on F1, J1, M1 or Q visa in 2024

- ☐ Compensation during studying and training (employment or training on or off campus)
- ☐ Compensation for teaching or research (teachers or researchers wages)
- ☒ Scholarship or grant
- ☐ Other income covered by tax treaty
- ☐ No tax treaty was claimed

Please, select the type of tax treaty you claimed as a student, scholar, researcher, teacher or a trainee on F1, J1, M1 or Q visa in 2025

- ☒ Compensation during studying and training (employment or training on or off campus)
- ☐ Compensation for teaching or research (teachers or researchers wages)
- ☒ Scholarship or grant
- ☐ Other income covered by tax treaty
- ☐ No tax treaty was claimed

Note: please, check your previous years tax returns (if, any). You can find this information on 1040NR, page 5, table L (i) or 1040NR-EZ, page 2, table J (i)

Complete this information in Sprintax based on your situation

ITIN Questions

Identification

Please, choose your supporting document *

☒ Passport

☐ Other document

Passport number *

555222111

Expiry date *

12-31-2029

Note: Your document must be good (non-expired) for at least 6 months from the date you expect to file your application for an ITIN

Issued by *

China

Have you previously received an ITIN (Individual Taxpayer Identification Number) or an Internal Revenue Service Number (IRS#)? *

☐ Yes

☐ I don't know

☒ No

Length of stay *

5

Length of stay *

Years

Visa number (Your current valid visa, if any) *

C2345549

Complete this information in Sprintax based on your situation

Payments

Purpose of your scholarship/grant

Please, enter below the part of your scholarship payment granted towards:

Scholarship paid for activities and/or Study in the US

☐

Tuition. Qualified Education Expenses

☐

Educational Materials. Qualified Education Expenses

☐

Housing Allowance. Non-qualified Education Expenses

☐

Other. Non-qualified Education Expenses

☒

Stipend. Non-qualified Education Expenses

Amount *

\$

0.00

☐

Health Insurance. Non-qualified Education Expenses

☐

Travel. Non-qualified Education Expenses

☐

Taxes. Non-qualified Education Expenses

☐

Professional Development. Non-qualified Education Expenses

☐

Cultural Development. Non-qualified Education Expenses

Compensation during studying and training (Income code 20)

Payer's name

Amount *

Ohio State

\$

0.00

Complete this information in Sprintax based on your situation

Residency Summary

This summarizes how your residency status for tax purposes has been determined in Sprintax Calculus (below is a sample of how the Residency Summary appears).

Residency Status for U.S. Tax Purposes
Non-resident
Applicable Residency Test: Substantial Presence Test (SPT)
Entry date on this status: 08/16/2022
Expiry date of this status: 08/31/2027
Primary purpose of visit: Student.
Most current immigration status: F1 - Student.
2026 is exempt from the Substantial Presence Test under the five-year lifetime rule.
Substantial Presence Test (SPT) Results
Substantial Presence Test met: False
Days counted towards the Substantial Presence Test (SPT):
2026: 0 days
2025: 0 days
2024: 0 days
Total days counted towards the Substantial Presence Test (SPT): Exempt from SPT in 2026
Residency Starting Date (RSD)
Residency Starting Date under I.R.C. § 7701(b) for F1 - Student is 01/01/2027
Tax Years Covered
**Note that all calculations on this page relate to your residency status for US tax purposes and have no relation to exemption from income tax. For tax determination, refer to Final Summary. ⓘ*
2022: Exempt
2023: Exempt
2024: Exempt
2025: Exempt
2026: Exempt

Tax Treaties

This section summarizes if you are eligible for a tax treaty. If you do not have a Social Security Number (SSN) or an Individual Tax Identification Number (ITIN), you cannot claim a tax treaty benefit until you obtain one and supply it to the university.

You might be eligible for tax treaty benefits on your U.S. sourced payments. However, you may not be able to claim a reduced tax treaty rate if you do not have a U.S. social security number (SSN). Therefore, you might be taxed at a non-reduced tax rate. Normally, this is the tax rate you would be taxed at provided no tax treaty benefits apply to your income.

It is also possible that the type of income you receive is not exempt under the treaty with your country.

There is a tax treaty agreement between your country and the United States covering certain items of income. However, based on the information provided, none of your income is eligible for tax treaty benefits because you do not meet some or all of the treaty requirements.

Final Summary

Please review this summary page carefully as it contains information regarding your U.S. tax residency status and eligibility for an income tax treaty.

A list of the documents and forms you are required to sign and upload to complete your Sprintax profile is listed at the end of your final summary.

Required Documents

Passport

Current Visa

Sprintax Tax Summary

Form W-8 BEN, Income code 16

Form W-4 (Nonresident)

I-20 Certificate of Eligibility for Nonimmigrant Student Status

I-94

U.S. citizenship and Immigration services (USCIS) photo identification

Tax Forms

Based on your income selections on the Tax Forms Info page, the applicable tax forms will be generated here. Follow the directions provided to complete your Sprintax Calculus process.

1. Review, sign, and date each of the tax forms generated in this step ("Tax Forms")
 2. Make clear scan of U.S. citizenship and Immigration services (USCIS) photo identification, Passport, I-94, I-20 Certificate of Eligibility for Nonimmigrant Student Status and Current Visa.
 3. Submit the required tax forms in Step 1 and the required documents in Step 2 through the "Documents Exchange" tool.
- [Download all documents](#)

Document Exchange

This section is intended as your document exchange system. Uploading scanned copies of your documents will allow your payer to access documents remotely without the need for you to visit the offices and provide hard copies.

Upload

Supported file types include JPG, PNG and PDF. File size should not exceed 5MB

1) Document Type *

Please choose an option

Please choose an option

Certification letter

Civil birth certificate

Current Visa

Foreign driver's license

Foreign military identification card

Foreign voter's registration card

Form 2848, POWER OF ATTORNEY

Form DS-2019 Certificate of Eligibility for Exchange Visitor (J-1) Status

Form W-4 (Nonresident)

Form W-4 (Resident)

Form W-4, Procedure 88-24

Form W-8 BEN, Income code 16

Form W-9

I-20 Certificate of Eligibility for Nonimmigrant Student Status

I-94

National identification card

Passport

2) Drag your file here to start uploading.

OR

Browse files

Upload

	Required
	Required

Required Documents		
Download all documents		
Current Visa Date uploaded 01/09/2026 15:33:11		Download
Passport Date uploaded 01/09/2026 15:33:31		Download
Sprintax Tax Summary Date uploaded 01/09/2026 15:34:15		Download
Form W-8 BEN, Income code 16		Required
Form W-4 (Nonresident)		Required
Form DS-2019 Certificate of Eligibility for Exchange Visitor (J-1) Status		Required
I-94		Required
U.S. citizenship and Immigration services (USCIS) photo identification		Required

Your record will not be deemed “Complete” until all required documentation has been uploaded and submitted.