Dry-Ice Shipping
Dry Ice Shipments

Dry Ice is a hazardous material that is strictly regulated. Errors in shipping or labeling Dry Ice may lead to disciplinary actions (up to and including termination), as well as potential sanctions against the University.
Dry Ice Shipments

Be sure to know what is in any package that you ship.

- This is especially important when the items are shipped with dry ice which is considered a hazardous material. This is the only hazardous material that you can create a label for in CVS.

- Packages containing dry ice must packaged, labeled, and marked according to IATA/49CFR regulations.
Common Shipment Errors

- Failure to list the weight of dry ice in KGS on the thermal shipping label.

Error

![Error Image]

Correct

![Correct Image]
Example of weight AND KGS entered correctly in CVS
• Failure to enter dry ice weight on the package label
Dry-Ice Shipping Reminders

- Do not give out the OSU UPS account number to entities outside of the University.

- If it is necessary to reuse a container that has hazardous material labels, those labels must still apply or be completely covered.

- Review the Central Receiving website for important news or updates.
Shipping Links

• Central Receiving
  • https://busfin.osu.edu/central-receiving

• UPS shipping information regarding Dry Ice and refrigerants

• Central Receiving Assist Shipping pages
  • https://it.osu.edu/assist/UPS_CVS_ASSIST

• Carmen Connect Webinar Presentation
  • http://carmenconnect.osu.edu/p7qyv9asqi9/