STA Travel

GROUP TRAVEL PRICING SHEET

Travel Agency Services	Agent Assisted (Domestic/International)
Commercial Airfare - Group Travel	
» Per-ticket fee for group commercial airfare (10+ pax)	$ 18.00
Hotel Reservation - Group Travel	
» Hotel reservation with a group air booking (per room)	at no additional cost
» Hotel reservation without a group air booking (per room)	$ 10.00
Ground Transportation Reservation - Group Travel	
» Rental car or van reservation with a group air booking (per vehicle)	at no additional cost
» Rental car or van reservation without a group air booking (per vehicle)	$ 18.00
Charter Bus Reservation - Group Travel	
» Charter Bus reservation with a group air booking (per vehicle)	$ 18.00
» Charter Bus reservation without a group air booking (per vehicle)	$ 18.00
Changes	
» Name change for airfare, excluding any airline assessed fees (per ticket)	$ 20.00
» Itinerary change for airfare, excluding any airline assessed fees (per ticket)	$ 20.00
» Hotel and/or bus (per person)	at no additional cost
Cancellations	
» Airfare - less than 90 days	$ 100.00
» Hotel and/or bus (per person)	at no additional cost
Miscellaneous	
» Trip Planning / Consultation Services	at no additional cost
» Special (ad hoc) Reports	at no additional cost
» Visa/Passport Processing Assistance (fees to visa/passport supplier will vary based on visa type)	at no additional cost
» In-country quote solicitation (charge applicable to actual travel; International only)	at no additional cost
» Third Party Payments	4% of invoice total ($100 min / $1,000 max)

Last Revised: October 2019