



Request for Internal Bank Financing

This is a request to obtain financing for:	
Please attach a description of the project and appropriate documentation.	
Date Submitted:	Submitted By:

Requesting Department Review and Approval	
Loan Payment Chartfield:	Dept. Info:
Loan Type:	
Amount: \$	Loan Term (years):
Fiscal Officer Signature:	Date:
Vice President or Dean Signature:	Date:

Office of Financial Services Process	
Debt Manager:	Date:
Vice President & Treasurer:	Date:
Processed By:	Date:



Supporting Business Plan

Title and Executive Summary		

Relationship to Academic Plan and University Framework		

Relationship to Unit's/College's Strategic Plan		
Is this request part of the University's Capital Planning Process?	Yes	No

Financial Plan		
Include: 1) Total Project Cost 2) Funding Sources 3) Repayment Plan & Terms 4) Operational Impact/Resource Needs 5) Statement of Cash Flows 6) Prior Year Balance Sheet 7) Other Debt Outstanding		

Financial Risks and Mitigation Measures		