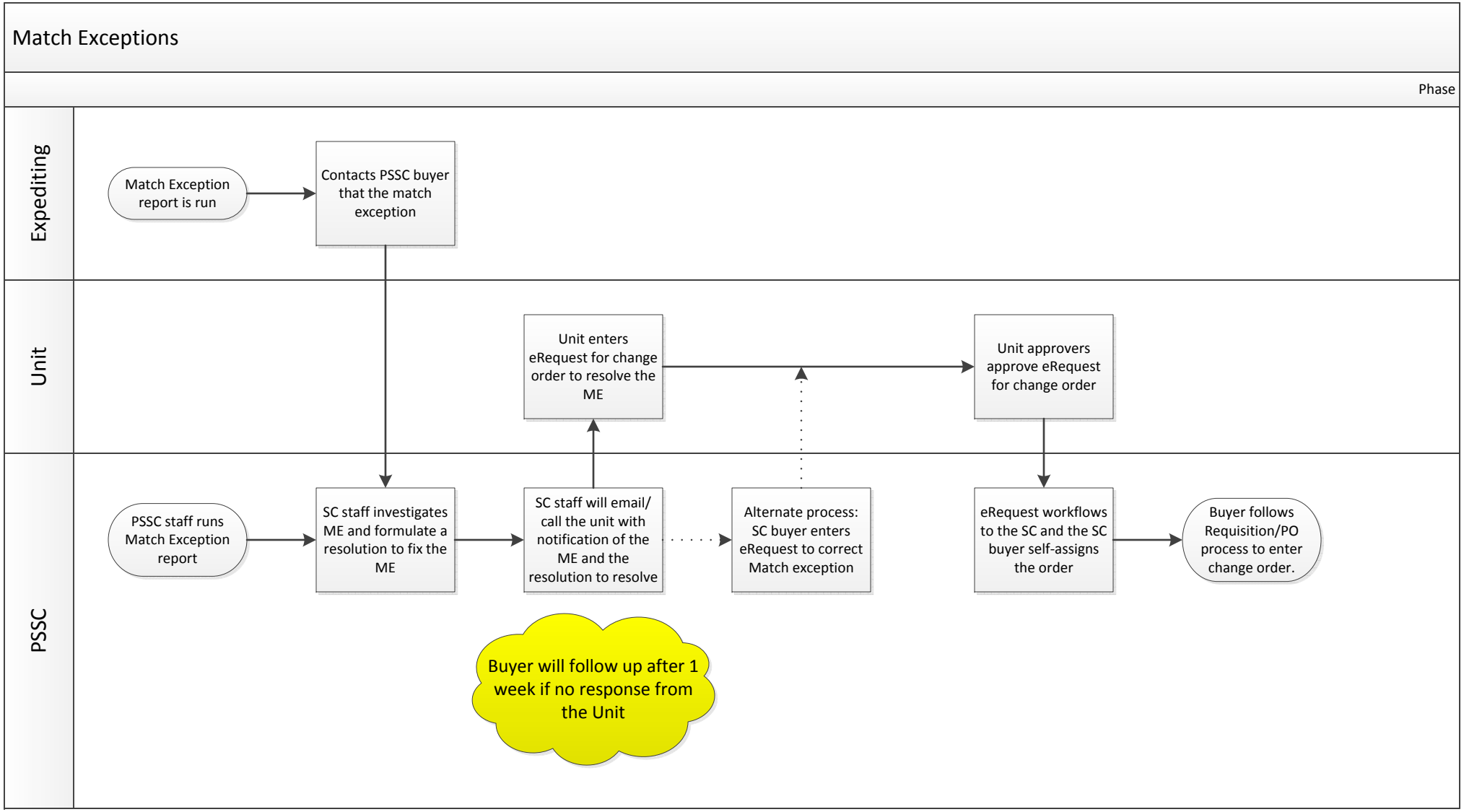
Match Exceptions
Phase
Expediting
Unit
PSSC
Match Exception report is run
Contacts PSSC buyer that the match exception
Unit enters eRequest for change order to resolve the ME
Unit approvers approve eRequest for change order
PSSC staff runs Match Exception report
SC staff investigates ME and formulate a resolution to fix the ME
SC staff will email/ call the unit with notification of the ME and the resolution to resolve
Alternate process: SC buyer enters eRequest to correct Match exception
eRequest workflows to the SC and the SC buyer self-assigns the order
Buyer follows Requisition/PO process to enter change order.
Buyer will follow up after 1 week if no response from the Unit