

# January 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	31 BW Payday	1 University Holiday	2
3	4	5 BP Final Approval Deadline	6 BW1 Day 1	7 BW1 Day 2	8 BW1 Day 3 / Complete	9
10	11	12	13	14	15 BW1 Payday	16
17	18 University Holiday	19 BP Final Approval Deadline	20 BW2 Day 1	21 BW2 Day 2	22 BW2 Day 3 / Complete	23
24 BP Final Approval Deadline*	25 MO1 Day 1	26 MO1 Day 2	27 MO1 Day 3 / Complete Finance Month Close	28	29 BW2 Payday MO1 Payday	30
31	1	<i>Notes</i> *Operational support or approvals may be limited for business processes initiated during weekends or university holidays.				

# February 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1	2 BP Final Approval Deadline	3 BW3 Day 1	4 BW3 Day 2	5 BW3 Day 3 / Complete	6
7	8	9	10	11	12 BW3 Payday	13
14	15	16 BP Final Approval Deadline	17 BW4 Day 1	18 BW4 Day 2	19 BW4 Day 3 / Complete	20
21 BP Final Approval Deadline*	22 MO2 Day 1	23 MO2 Day 2	24 MO2 Day 3 / Complete Finance Month Close	25	26 BW4 Payday MO2 Payday	27
28	1	2	3 BW5 Day 1	4 BW5 Day 2	5 BW5 Day 3 / Complete	6

7	8	Notes	*Operational support or approvals may be limited for business processes initiated during weekends or university holidays.
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# March 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	1	2 BP Final Approval Deadline	3 BW5 Day 1	4 BW5 Day 2	5 BW5 Day 3 / Complete	6
7	8	9	10	11	12 BW5 Payday	13
14	15	16 BP Final Approval Deadline	17 BW6 Day 1	18 BW6 Day 2	19 BW6 Day 3 / Complete	20
21 BP Final Approval Deadline*	22 MO3 Day 1	23 MO3 Day 2	24 MO3 Day 3 / Complete Finance Month Close	25	26 BW6 Payday	27
28	29	30	31 MO3 Payday BW7 Day 1	1 BW7 Day 2	2 BW7 Day 3 / Complete	3

4	5	Notes	*Operational support or approvals may be limited for business processes initiated during weekends or university holidays.			
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# April 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30 BP Final Approval Deadline	31 BW7 Day 1	1 BW7 Day 2	2 BW7 Day 3 / Complete	3
4	5	6	7	8	9 BW7 Payday	10
11	12	13 BP Final Approval Deadline	14 BW8 Day 1	15 BW8 Day 2	16 BW8 Day 3 / Complete	17
18	19	20 BP Final Approval Deadline	21 MO4 Day 1	22 MO4 Day 2	23 BW8 Payday MO4 Day 3 / Complete	24
25	26	27 BP Final Approval Deadline	28 BW9 Day 1	29 BW9 Day 2	30 MO4 Payday BW9 Day 3 / Complete Finance Month Close	1
2	3	Notes				

# May 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27 BP Final Approval Deadline	28 BW9 Day 1	29 BW9 Day 2	30 MO4 Payday BW9 Day 3 / Complete	1
2	3	4	5	6	7 BW9 Payday	8
9	10	11 BP Final Approval Deadline	12 BW10 Day 1	13 BW10 Day 2	14 BW10 / Complete	15
16	17	18 BP Final Approval Deadline	19 MO5 Day 1	20 MO5 Day 2	21 BW10 Payday MO5 Day 3 / Complete	22
23	24	25 BP Final Approval Deadline	26 BW11 Day 1	27 BW11 Day 2	28 MO5 Payday BW11 Day 3 / Complete Finance Month Close	29
30	31 University Holiday	Notes				

# June 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	31	1	2	3	4 BW11 Payday	5
6	7	8 BP Final Approval Deadline	9 BW12 Day 1	10 BW12 Day 2	11 BW12 Day 3 / Complete	12
13	14	15	16	17 BP Final Approval Deadline	18 BW12 Payday MO6 Day 1	19
20	21 MO6 Day 2	22 MO6 Day 3 / Complete BP Final Approval Deadline (BW)	23 BW13 Day 1	24 BW13 Day 2	25 BW13 Day 3 / Complete Finance Month Close	26
27	28	29	30 MO6 Payday	1	2 BW13 Payday	3

4	5	Notes
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# July 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30 MO6 Payday	1	2 BW13 Payday	3
4	5 University Holiday (observed)	6 BP Final Approval Deadline	7 BW14 Day 1	8 BW14 Day 2	9 BW14 Day 3 / Complete	10
11	12	13 BP Final Approval Deadline	14 MO7 Day 1	15 MO7 Day 2	16 BW14 Payday MO7 Day 3 / Complete	17
18	19	20 BP Final Approval Deadline	21 BW15 Day 1	22 BW15 Day 2	23 BW15 Day 3 / Complete Finance Month Close	24
25	26	27	28	29	30 BW15 Payday MO7 Payday	31

1	2	Notes
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# August 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3 BP Final Approval Deadline	4 BW16 Day 1	5 BW16 Day 2	6 BW16 Day 3 / Complete	7
8	9	10	11	12	13 BW16 Payday	14
15	16	17 BP Final Approval Deadline	18 BW17 Day 1	19 BW17 Day 2	20 BW17 Day 3 / Complete	21
22 BP Final Approval Deadline*	23 MO8 Day 1	24 MO8 Day 2	25 MO8 Day 3 / Complete Finance Month Close	26	27 BW17 Payday	28
29	30	31 MO8 Payday	1 BW18 Day 1	2 BW18 Day 2	3 BW18 Day 3 / Complete	4
5	6	<i>Notes</i> *Operational support or approvals may be limited for business processes initiated during weekends or university holidays.				



# September 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31 BP Final Approval Deadline	1 BW18 Day 1	2 BW18 Day 2	3 BW18 Day 3 / Complete	4
5	6 University Holiday	7	8	9	10 BW18 Payday	11
12	13	14 BP Final Approval Deadline	15 BW19 Day 1	16 BW19 Day 2	17 BW19 Day 3 / Complete	18
19	20	21 BP Final Approval Deadline	22 MO9 Day 1	23 MO9 Day 2	24 BW19 Payday MO9 Day 3 / Complete Finance Month Close	25
26	27	28 BP Final Approval Deadline	29 BW20 Day 1	30 MO9 Payday BW20 Day 2	1 BW20 Day 3 / Complete	2
3	4	Notes				

# October 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28 BP Final Approval Deadline	29 BW20 Day 1	30 MO9 Payday BW20 Day 2	1 BW20 Day 3 / Complete	2
3	4	5	6	7	8 BW20 Payday	9
10	11	12 BP Final Approval Deadline	13 BW21 Day 1	14 BW21 Day 2	15 BW21 Day 3 / Complete	16
17	18	19 BP Final Approval Deadline	20 MO10 Day 1	21 MO10 Day 2	22 BW21 Payday MO10 Day 3 / Complete	23
24	25	26 BP Final Approval Deadline	27 BW22 Day 1	28 BW22 Day 2	29 MO10 Payday BW22 Day 3 / Complete Finance Month Close	30
31	1	<i>Notes</i>				

# November 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1	2	3	4	5 BW22 Payday	6
7	8	9 BP Final Approval Deadline	10 BW23 Day 1	11 University Holiday	12 BW23 Day 2	13
14	15 BW23 Day 3 / Complete	16 BP Final Approval Deadline	17 MO11 Day 1	18 MO11 Day 2	19 BW23 Payday MO11 Day 3 / Complete	20
21	22	23 BP Final Approval Deadline	24 BW24 Day 1	25 University Holiday	26 University Holiday	27
28	29 BW24 Day 2	30 MO11 Payday BW24 Day 3 / Complete Finance Month Close	1	2	3 BW24 Payday	4
5	6	<i>Notes</i> BW23 night 2 runs 11th, BW23 night 3 runs 14th BW24 night 2 runs 28th				