

Uniglobe Travel Designers

GROUP TRAVEL PRICING SHEET

Travel Agency Services - Group Travel	Agent Assisted (Domestic)	Agent Assisted (International)
Commercial Airfare - Group Travel		
» Per-ticket fee for group commercial airfare (10-24 tickets)	\$18.00 per ticket	\$40.00 per ticket
» Flat fee for group commercial airfare (25+ tickets)	\$18.00 per ticket	\$40.00 per ticket
» Per ticket fee for group commercial one-way airfare	\$18.00 per ticket	\$40.00 per ticket
Ground Transportation Reservation - Group Travel		
» Rental car or van reservation <u>with</u> a group air booking	Fee waived	Fee waived
» Rental car or van reservation <u>without</u> a group air booking	\$15.00 per reservation	\$25.00 per reservation
» Bus reservation <u>with</u> a group air booking	\$10.00 per person	\$25.00 per person
» Bus reservation <u>without</u> a group air booking	\$10.00 per person	\$25.00 per person
Hotel Reservation - Group Travel		
» Hotel reservation <u>with</u> a group air booking	Fee waived	Fee waived
» Hotel reservation <u>without</u> a group air booking	\$15.00 per room	\$25.00 per room

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Miscellaneous		
» Per-ticket-fee for name change (excluding any airline assessed fees)	\$25.00 per ticket	\$40.00 per ticket
» Per-ticket-fee for itinerary change (excluding any airline assessed fees)	\$25.00 per ticket	\$40.00 per ticket
» Per-ticket-fee for international paper ticket (if required by airline)	N/A	\$40.00 per ticket
» Cancellation fee (Airline determination)	Fee waived	Fee waived
» Cancellation fee (less than 90 days)	Fee waived for Domestic Groups	Fee Waived for Int. Groups *2
» In-country quote solicitations (charge applicable to actual travel only) *		\$1,000.00 per group
» Domestic quote solicitations (charge applicable to actual travel only) *	\$25.00 per person	
» Special (Ad hoc) Reports	Fee waived	Fee waived
» Trip Planning / Consultation Services	Fee waived	Fee waived
» Visa/Passport Services	N/A	\$25.00 plus the Fed Ex charges
» Processing fee with non-OSU payment source	% determined by merchant bank	% determined by merchant bank
» Money Order Request	\$50.00 per request	\$50.00 per request

*Applicable to International arrangements - No fee due if group program/event is cancelled